

Facility Announcement

Date: May 18, 2015
To: All Business Enterprise Licensees
From: Aneesa Locke-Hines, Assistant Deputy Director, BSVI/BE Program Manager
Origin: Victoria Smith, Business Enterprise Area Manager

Facility Number: 61
Grantor: Cuyahoga County Administration
Name: Cuyahoga County Courthouse
Address: 1 W Lakeside Avenue, Cleveland, OH 44114

Facility located on: County Property

Applicants are required to use OOD Form 1009 (Revised 09-12-11) to apply for this position. Copies of the current form may be obtained from area offices or BE's website:

<http://www.ood.ohio.gov/Portals/0/BE%20Documents/rsc-1009-bep-facility-application-revised-09-12-11.pdf>.

Vacancy Announcement can also be viewed on BE's website at:
<http://www.ood.ohio.gov/Programs/Business-Enterprise/BE-Licensee-Info>.

Application and supporting documentation must be received before 5:00 p.m. by Vicki Smith on or before June 17, 2015 at the following address:

Vicki Smith
P.O. Box 349019
Columbus, OH 43234
(216) 386-3978

Or application and supporting documentation may be faxed to:

- 614-985-7991

Or application and supporting documentation may be emailed to:

- RSC.BEVacancy@ood.ohio.gov

Per Rule 3304:1-21-03 A (3) – It is the responsibility of applicants to verify receipt of application by the deadline date and time. Applications and/or

supporting documentation shall not be accepted after the deadline date and time.

Estimated start date for the new operator: On or about July 15, 2015

Facility description:

- a. Estimated number of customers served each day: 150-300 depending on court schedule.
- b. Seating capacity: None
- c. Types of food services provided: Carry-out snack stand with limited open food.
- d. Equipment: Snack stand with appropriate equipment (list available upon request), two vending machines.
- e. Items stocked for sale: candy, snacks, beverages, and limited open food such as soup, sandwiches, daily special, hot dogs, etc.
- f. Recommended opening day cash: \$350 which includes vending machine coin mechs.
- g. Approximate initial inventory amount: \$7,000.
- h. Information about space: Small stand in basement of the courthouse with limited, adjacent on site storage.
- i. Yearly total receipts and net proceeds:

<u>Calendar Year</u>	<u>Gross Sales</u>	<u>Net Proceeds</u>
10-01-14 to 04-30-15	\$60,613	\$17,729
10-01-13 to 09-30-14	\$114,634	\$48,186
10-01-12 to 09-30-13	\$148,446	\$48,866
10-01-11 to 09-30-12	\$144,894	\$56,784
10-01-10 to 09-30-11	\$141,066	\$60,163

- j. Reasons for fluctuation in proceeds: Operator changed in December, 2013 and then again in March, 2015. Stand had Lottery terminal prior to December 2013. Lottery could be installed by new operator. Net proceeds for 10-01-13 to 09-30-14 reflect reported wages for 3 months only.
- k. Days and hours of operation: Monday to Friday, 7:00 am to 3:45 pm
- l. Number of employees presently employed: 2 Part-time. Persons who are blind or otherwise disabled and are qualified for the job shall be given preference when hiring in any BE facility.
- m. Available public transportation: Yes
- n. Projected changes in the facility: None.

- o. Any special training, physical requirements, and mobility skills required for the job: Ability to prepare/serve limited open food; ability to stand for extended period of time.
- p. Location, type and level of competing food service: various food establishments in the downtown Cleveland area
- q. BE designee, tour availability and special requirements: Stand open during aforementioned hours for viewing.
- r. Fees, assessments, financial obligations, and other specific items required by the BGA: None
- s. Security clearances required by the BGA: None

Contact Kelsi Burrier at (216) 645-5528 or via email at Kelsi.burrier@ood.ohio.gov with any questions and for more detail.