

Creating Accessible Documents

Resource List

Exercises

[Course Exercise Documents](#), a zip file containing all of the exercise documents for this course.

Job Aids

[Accessible Documents Quick Reference](#), OOD quick reference for document accessibility.

[Accessible Documents Guide](#), OOD detailed guide for document accessibility.

Tools

[Contrast-A: Color Contrast Checker](#), an online tool for testing color contrast. This tool can be very useful when choosing a color scheme for a document.

[NVDA Open Source Screen Reader](#), a free screen reading software with a portable option. NVDA can be used to test accessibility of a document.

References

[SSA Accessible Document Authoring Guide](#), a detailed guide on document accessibility for Microsoft Word and PDF files.

[SSA Alternative Text Guide](#), a detailed guide on crafting alternative text for images and graphics.

[Word Accessibility Checklist](#), a website that provides tips and techniques for checking accessibility in Microsoft Word.

[DHS Word Test Process](#), a document that describes tools and techniques for testing compliance requirements for accessible Microsoft Word documents.

[OSU File Naming Guidelines](#), a document that outlines accessible file naming conventions.