

OVRC Minutes

February 20, 2015

Call to order 9:00a.m.

ATTENDED BY REPS: F. Bragassa, J. Canaday, T. Neal, S. Weaver (alt. acting as rep.). SECRETARY: Mot. ALTS: B. White, K. Wilford. B.S.V.I.: Program Manager, A. Locke-Hines, Area Manager, J. Roush, Consultant, C. Estep. OPERATORS: L. Johnson. OTHERS: E. Fallon.

MOTION (J. Canaday/S. Weaver) to accept the minutes of the January meeting as corrected. Passed unam.

ALL RECOMMENDATION FROM THE JANRUARY MEETING WERE ACCEPTED BY B.S.V.I.

AREA MANAGER, J. ROUSH REPORTED THAT THE COFFEE SHOP AND VENDING IN THE MONTGOMERY COUNTY ADMIN. BLDG. (facility #261) had \$42,000 in sales from October 2014 through January 2015, \$25,000.000 of was from vending. Gross profit was 44.76%, expenses were 14% and labor was 30%. He said that this operation would be combined with the soon to be completed vending and counter service at the Reibold Bldg. and then posted as a vacancy with the number 261. He added that Montgomery County plans to have BE as its exclusive vending service provider by 2017 at which time all of the present agreements with Enterprise Vending will expire.

MOTION (T. Neal/J. Canaday) to recommend that B.S.V.I. extend D. Neufarth's BTOA for facility #261 through 6/30/2015. Passed unam.

PROGRAM MANAGER, A. LOCKE-HINES REPORTED THAT ALTHOUGH RSA has not yet responded to her query concerning the use of grant money to pay for operators' individual insurance policies she has reviewed the applicable law and finds nothing barring such use. She expressed that she believes that there is little risk in trying to do so. She added that the present budget surplus will support the expense for the fore-

seeable future. Discussion followed concerning the application of coverage to operators moving from one facility to another with different levels of inventory or liability requirements.

MOTION (J. Canaday/T. Neal) to recommend that B.S.V.I. replace the current program wide facility insurance policy with program paid policies for each operator that provide coverage comparable to that which they now have. Passed unam.

J. CANADAY PRESENTED AN OPERATOR REQUEST TO BE REIMBURSED for a toaster she had bought because she felt unable to wait for the three-bid process required to allow BE to buy it for her. C. Estep and B. White noted the problems that prevented reimbursement from being an option. PM A. Locke-Hines acknowledged that the procedure for purchasing small wares and relatively inexpensive pieces of equipment was too time consuming and needed review. She suggestion that a staff position dedicated to purchasing would be helpful.

MOTION (T. Neal/J. Canaday) to recommend that B.S.V.I. bring back and present for the Committee's active participation a procedure to expedite the purchase of small wares and other relative inexpensive items of equipment to replace the current procedure requiring three bids for just about everything. Passed unam.

AS THE RESULT OF A RECENT OCCASION WHERE A FRACTIONAL POINT had been awarded to an operator for an on line upward mobility event, Chair, F. Bragassa requested confirmation that only single points would be awarded for upmo events. PM, A. Locke-Hines agreed and added that notices for all training events would clearly indicate whether they would be upward mobility events which would earn a selection point or in service events which would not earn a point. J. Canaday reminded the Committee that Statewide customarily earns one point for the Friday training and one point for the Saturday meeting.

MOTION (T. Neal/J. Canaday) to recommend that B.S.V.I. award one selection point for all training events considered to be upward mobility. Passed unam.

MOTION (J. Canaday/T. Neal) to recommend that B.S.V.I. distribute information to all operators describing the distinction between upward mobility training events for which a selection point will be awarded and in service training events for which no point will be awarded, as well as the start date for its application. Passed unam

THE CHAIR ASKED IF ENOUGH HOTEL ROOMS HAD BEEN RESERVED FOR STATEWIDE. The PM said fifty were available plus some overflow rooms in near by hotels if needed. She said that the early cancellation date could not be helped but said that staff would be moved from outlying hotels to fill cancellations that occurred after April 3.

L. JOHNSON VOLUNTEERED AN RSA BOARD SPEAKER FOR STATEWIDE. Members expressed appreciation. J. Canaday said that Friday would be the most appropriate time for his remarks. He added that Shaffer and Areawide would again host a continental breakfast and a hospitality suite.

THE PM ANNOUNCED THAT ALTHOUGH THERE WAS MONEY WITH WHICH TO WRITE THE UNASSIGNED BENEFIT CHECKS, spending authority was expiring and that she would be going to the controlling board to get it renewed.

CHAIR, F. BRAGASSA THANKED the PM and B. White for representing the Committee at the most recent OOD Commissioners' meeting.

THE PM DESCRIBED THE NEW TRAINING DOCUMENT AS BEING MORE IN LINE WITH STANDARDS SET BY VR. She said that it included a BE facility manager position description that described its relevant skills and learning objectives. Greater authority to screen applicants is another goal of BE's renovated training. Responding to a question by K. Wilford,

she estimated that three to four people a year have been going through BE training.

T. NEAL ANNOUNCED THAT THE NASA MICRO MARKET IS NOW CLOSED.

REGARDING SITE DEVELOPMENT ON UNIVERSITY CAMPUSES, the PM said that the situation with Cleveland State is unchanged and that an attempt for a three-panel hearing appears increasingly likely. She said that BE's contract with Owens in Toledo is up on June 30. Owens' position is that either we offer to handle all of their food services or we maintain service at its present level. The latter seems most likely. Columbus State, she reported, is offering the Program three marginally profitable and relatively inaccessible sites. No response to them has yet been made. Mot observed that since we have rejected Cleveland State's offer, we should likewise reject this one by Columbus State and push for all of the snack and beverage business.

MOTION (T. Neal/S. Weaver) to recommend that B.S.V.I. reject Columbus State's "three satellites" offer and pursue the entire snack and beverage on that campus. Passed unam.

ALSO REGARDING UNIVERSITY SITES, THE PM DESCRIBED AN OFFER BY THE UNIVERSITY OF CINCINNATI for BE to manage a foodservice cart that would be provided by UC and furnished with staff who would be paid for by them. Discussion followed about any potential negative ramifications to the terms of BE's present agreement with UC.

MOTION (S. Weaver/J. Canaday) to recommend that B.S.V.I. accept the University of Cincinnati's offer of a food cart management opportunity if it can be done without jeopardizing the agreement supporting the BE facilities presently operating on campus. Passed unam.

THE CHAIR INITIATED DISCUSSION ABOUT PROBLEMS HE EXPERIENCED TRYING TO SECURE A PHONE BRIDGE FOR THE RESTARTED MICRO MARKET WORK GROUP REQUESTED BY THE PM, A. Locke-Hines said that she wanted the designated B.S.V.I. work group staff participant to set up the bridge. She noted that OOD is considering eliminating all agency teleconference bridges due to concerns related to potential breaches of confidentiality. T. Neal wondered whether that would then leave the Committee on its own to find a way to support this Committee-function.

K. WILFORD AIRED A COMPLAINT AGAINST HIS GRANTOR AT LORRAINE COUNTY COMMUNITY COLLEGE where, with enrollment down, the administration is allowing the bookstore to compete with and undersell him as well as to set up other snack and beverage retail outlets to do the same..

ADJOURN
RESPECTFULLY SUBMITTED,
MOT

