

OVRC Minutes

March 18, 2016

Call to order 9:00a.m.

ATTENDED BY REPS: F. Bragassa, A. Lutz, J. Lutz, T. Neal, D. Neufarth, and B White. SECRETARY: Mot. ALTS: D. Bruso and L. Litzinger. B.S.V.I.: Deputy Director, M. Duncan, Program Manager, C. Hauk. Area Managers, A. Kiefer and V. Smith. Training Coordinator, C. Lee. OPERATORS: C. Johnson and M. Russell. Presenter: C. Wunderlich. Guests: J. Carroll, E. Duffy, S. Hindel (trainee), M. Leiterman, E. Neal, J. Stringer, K. Whelan.

MOTION (F. Bragassa/B. White) to accept the minutes of the February 19th. 2016 meeting as presented. Passed unam.

COMMENTS ON RECOMMENDATIONS OF THE MEETING OF February 19th. 2016. None

T. NEAL complained that insufficient operator input was solicited to support the suggestion of the Chair and V. Chair at their meeting with Director Miller that B.S.V.I.'s "no commissions for suitable sites at Universities" position should be reconsidered, or the consensus on new prices arrived at by a recent meeting of Kenelly operators should be acted upon. The Chair responded that in neither instance were binding decisions made.

L. LITZINGER ASKED ABOUT THE VALIDITY OF A BE LICENSE FOLLOWING AN INACTIVE PERIOD OF 3 YEARS by the named operator, and whether such an operator must retrain to become active again. The Chair responded that the Federal law supports an interpretation of license

longevity as being indefinite. The PM added that B.S.V.I. has no policy regarding either lapsed licenses or retraining.

C. WUNDERLICH PRESENTED the Hadley Institute's BE training program and entertained questions and discussion. She said that the course covers all non local subjects (excluding the production of operational documents) with a Serve Safe option. Testing of multiple choice review questions following each subject section with hyper links keyed to corresponding course content, and a multiple choice final exam. Course content is updated by Hadley as needed. Support modules are available for Excel, web navigation and math readiness. Eleven States with relatively BE programs currently use Hadley. Discussion about whether and how Hadley could be used in BE training followed.

CHAIR ANNOUNCED THAT C. LEE, A. LUTZ, T. NEAL, D. NEUFARTH, AND B. WHITE HAD MET BY PHONE TO DISCUSS TRAINING ISSUES. Open questions concern the time allowed for taking the final exam, the number of possible retakes and whether the final score is a composite or set of individual module scores. T. Neal suggested the use of mentoring to supplement trainer feedback.

PM URGED ALL TO BOOK EARLY FOR THE STATEWIDE. C. Lee said that presenters had been confirmed and that Shaffer and Areawide were again providing the Friday evening hospitality and the Saturday morning continental breakfast. Some objections were raised about operator spouses not being included in the meal counts for these events, but no help could be seen for it.

PM EXPRESSED CONCERN THAT THE SITE ATTACHMENT POLICY LENDS ITSELF TO GRIEVANCES. F. Bragassa and T. Neal agreed that while the

policy is occasionally grieved, the incidence is low enough so that, overall, it can be said to work well enough not to warrant revision.

PROS AND CONS OF MODIFYING THE GATEWAY MOR REPORTING FORM AND PROPOSED TELEPHONY UTILITY to include itemized entry of miscellaneous business expenses was discussed. T. Neal asserted that the additional work for operators is too much in relation to any possible benefit. D. Neufarth questioned the usefulness of the additional data. PM said that specific reporting of miscellaneous business expenses is more conformable to the rules. T. Neal pointed out that coded entry has always been the tradition in paper reporting. Mot noted that specific reporting will support operator accountability in the absence of record reviews. Means were discussed for making the reporting by code as expeditious as possible.

MOTION (T. Neal/J. Lutz) to support B.S.V.I.'s intention to modify the Ohio Business Gateway Monthly Operating Report to include the reporting of coded miscellaneous business expenses. Passed with F. Bragassa and D. Neufarth voting against.

MOTION (D. Neufarth/T. Neal) to request that the B.S.V.I. Deputy Director and Program Manager send information intended for the entire Committee's review to the entire Committee (including alternates) instead of to the OVRC Chair as is now the practice. Passed unam.

BSVI Response: Deputy Director and Program Manager will follow the motion to send information intended for the entire Committee's review to the entire Committee.

PM ASSERTED B.S.V.I.'s INTENTION TO INTERPRET RULE O4-A-20 to require the individual reporting of sales for each business address comprising an operator's facility. She defended the need for such reporting in order for B.S.V.I. to assess the viability of each site and for the accurate positing of vacancies and site attachments. Concerning the rule D. Neufarth averred that the word "include" did not entail "separate" reporting. M. Leiterman pointed to the phrase "comprise a" report as militating against separate reports. T. Neal said that the Program has successfully collected site data on an as needed basis. D. Neufarth estimated the amount of additional work for operators to be incommensurate with the benefit.

MOTION (B. White/F. Bragassa) to recommend that B.S.V.I. not proceed with their intention to require BE operators to report sales individually for each business address comprising their facilities. Passed unam.

BSVI Response: Last rule package (effective date Jan. 1, 2010) : 3304:1-21-04 (20) Prepare a report listing monthly totals to include but not limited to, sources of total monthly receipts and requested expenditures.

Current rule package (effective date Jan 1, 2016): 3304:1-21-04 (20): Prepare a report listing monthly totals to include but not limited to, sources of total monthly receipts and requested expenditures. The listing of monthly totals shall include revenue collection for each business address location for the assigned facility.

The agreed upon rule is clear, it requires the collection of sales totals (plural) by each business address location.

The Bureau hears the concerns from OVRC that this requirement could be burdensome in that it will take more time and resources to collect the data. The bureau would like to work with OVRC to come up with solutions to be able to collect the data with minimal output in resources. The Bureau is open to suggestions and collaboration with OVRC on how we can best accomplish this task and be in compliance with the current rule.

AM, A. KIEFER, ANNOUNCED THAT REFURB OF SECONDARY HIGHWAY SITE #481's HVAC UTILITY HAD BEEN BID and that pre bid orientations had been conducted for Kenelly facilities #439, #440, #390, #444 and #445. He was pleased to indicate that a requirement that the contractor not block more than half of the machines for one day is included in the RFP.

MOT INQUIRED AFTER THE STATUS OF THE "GO GETTER" POLICY DRAFT WHICH B.S.V.I. HAD APPROVED AT THE NOVEMBER 13TH MEETING. PM said that the Committee could go ahead with the policy. D. Neufarth pointed out that that the policy had to be issued by the agency in order to be effective. PM said that she would present the Committee's draft to BE's legal counsel. Mot responded that since B.S.V.I. had approved of the "go getter" concept that it should work with its attorneys and the Committee to find acceptable wording and then issue the policy. PM said that she would work on it.

CHAIR ANNOUNCED THAT THE SCHEDULED APRIL 15TH. MEETING IS
CANCELLED.

ADJOURN

Respectfully Submitted,

Mot, Secretary